

TUTBURY ANNUAL PARISH MEETING

The annual meeting of the Parish of Tutbury was held in Tutbury Village Hall, Monk Street, Tutbury on Monday 14th May 2018.

Those present were: Cllrs C Smedley (Chair), F Crossley, T Spencer-Smith, M Guest, W Crossley, G Raybould, K England, P Steadman, Borough Cllr D Goodfellow.

In attendance Mrs Karen Duffill (Clerk)

Non-attendance Cllr D Morris
Late arrival County Councillor P White

12 parishioners

05/AM/18 1.0 APOLOGIES

- 1.1 Apologies were received from, L Beighton, M Powell Borough Councillor S Gaskin

2. 05/AM/18 MINUTES OF THE MEETING HELD ON 12.05.17

- 2.1 The minutes were approved by the Chair.

05/AM/18 3.0 ANNUAL REPORT OF THE PARISH COUNCIL

- 3.1 Councillor C Smedley welcomed everybody and thanked them all for attending the annual meeting. The annual reports were distributed for parishioners to read, the chair read through the report. This was an overview of the council's activities during the past year, see. the annual report Appendix A.

05/AM/18 4.0 STATEMENT OF THE PARISH COUNCIL'S ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2018

- 4.1 A statement of the Parish Council's accounts was distributed. See Appendix B.

05/AM/18 5.0 STATEMENT OF THE ACCOUNTS OF THE PARISH CHARITIES FOR THE YEAR ENDING 31 OCTOBER 2017

- 5.1 A statement of the Parish Charities accounts was distributed. See Appendix C.

05/AM/18 6.0 0 REPORT OF THE COUNTY COUNCILLOR FOR THE PARISH

- 6.1 Councillor Phillip White was not able to arrive in time, due to other commitments, to read the report in person. The report was read by the clerk and Cllr P White attended later in the meeting. See Appendix D

- 7.1 Borough Councillor Duncan Goodfellow presented his report see Appendix E
- 7.2 Cllr W Crossley raised concern over the college that was built and now transferred to De Ferrers Academy for use for the sixth form students and where the students would park as there was no school bus to the site. In addition, council workers were relocating back to the council offices, Cllr Goodfellow assured him that a home working policy is now in place and that the number of staff returning to the offices had decreased since the council moved, into the Maltings building. The Borough Council had also secured extra parking spaces at Midland trains site down the road, the customer contact centre was still located in the Market square and the money saved from the Maltings building rent would now be re invested into improving the Council offices at the Town Hall. The new building for De Ferrers was seen to be great opportunity for the students.
- 7.3 Cllr Goodfellow advised that the Borough Council would be looking at saving money on public toilets. The refurbishment of the toilets in Tutbury has had a positive impact on the village as a tourist area and are used as a meeting point for the ramblers and other groups, they were well used. Cllr Goodfellow encouraged the parishioners to continue to use the facilities as the footfall is being counted on entry into the building and this will be considered in the future when cuts may need to be made.

05/AM/18 8.0 REPORT FROM EAST STAFFORDSHIRE LOCAL POLICING TEAM

- 8.1 Police Community Support Officer Tiffany Berry presented his report see Appendix F
- 8.2 Cllr W Crossley was aware of serious burglaries in the village and asked if the criminals are caught? Tiffany assured him that East Staffs Police do work with other forces and often the burglars will eventually be caught out with the collective evidence gathered to catch them. The outcome is not always fed back to the PCSO straight away.
- 8.3 A parishioner queried the process in dealing with incidents in the parish as she had seen some children trespassing into an elderly neighbour's garden and called 101 but did not get a response or a police officer attend to the incident. Tiffany assured that a local officer should have attended to a 101 call, unless the local PCSO was on holiday and this was not transferred to a neighbouring officer. She agreed to follow up the incident to find out what had happened in this incident. Tiffany reiterated calling 101. She advised subscribing to the police alerts app to find out about local police incidents and warnings.
- 8.4 An example of the bogus HMRC calls should be logged via 101 and warnings can be sent out via the smart alert app.
- 8.5 Cllr Raybould asked how the police should be responding to the anti-social behaviour outside the New Inn that was causing considerable stress to nearby

neighbours with drug use on the premises. Tiffany assured him that the drugs team could be alerted to work undercover and to continue to notify the police through 101 calls. Cllr Raybould asked if there was any social behaviour law that could be applied to the constant littering of the streets with cigarette ends outside the pub. Tiffany advised that ESBC should be kept informed to review the 1.30am licence and the related issues.

05/AM/18 9.0 PICTURE QUIZ OF TUTBURY

- 9.1 Parishioners and councillors enjoyed identifying the photos of key features of the village and refreshments were served.

Meeting closed at 9.30pm.

APPENDIX A

ANNUAL PARISH REPORT

The last year has been a particularly busy year for your Parish Council.

Considerable time and effort have been expended on a number of important issues which have emerged during the course of the year and it is difficult to fully capture everything which has happened, however, I will resume some main points

Following our move to the village hall for our parish meetings we now have members of the public attending and we welcome the participation that this involves.

Tutbury Parish Council now have a sub-committee structure to try to address the problems of long meetings and to give more focus and time to explore agenda items. The structure is in its infancy, but we hope that moving forward it will prove to be a valuable structure to help us work more efficiently. We feel this way of running the council will be more pro-active and allow us more control over our time.

Grants during the year have been given to Tutbury Cricket Club in support of their proposed new pavilion building, Richard Wakefield School for the purchase of PE sports kit for inter-school activities, Tutbury Pre-school for help towards the purchase of an outside classroom and water well and the Christmas Festival.

We also match-funded a grant provided by Philip our County Councillor for the purchase of a new notice board. Additionally, we secured a grant from Simon & Duncan our borough councillors for the purchase of a swing board sign advertising our parish meetings. This continues our close working relationship with our county and borough councillors.

The parish council continues to support the playing fields in Ferrers Ave and Cornmill Lane, together with the changing room facilities at Cornmill Lane, which is used by two teams from Tutbury Tigers.

We also continue to support the Twinning Association with Ollainville. A successful trip was held in June last year and the return visit from our friends in Ollainville will be on the 6th July. This obviously has many community benefits. The twinning association are holding a Barn Dance on the 18th May at the village hall- please see a member of the association for tickets.

Public meetings were held in respect of the proposed gas power facility planning application, proposed community building at Heritage Park and highways issues.

In respect of the gas plant application the over whelming opinion was against the proposal and the parish council sent an extensive objection and attended the planning meeting. This was subsequently refused permission.

The council have also commented on various planning applications during the year.

The community building meeting was held and after much discussion the majority of the public were in favour of the building going ahead – councillors voted in favour by a majority. An update following

this is that councillors felt that the section 106 agreement was ambiguous in its nature and as the parish were not actually mentioned in the agreement we are seeking further clarity from the Chief Executive of East Staffs Borough Council before committing parish funds – we await a response.

During September, Parish councillors and representatives from the county walked the village highlighting various parking and highways issues resulting in a public meeting. Following this, a meeting was held with myself and Karen, the county highways team and Philip our county councillor. It was decided that the best route forward and most cost efficient would be a feasibility study of all the problem areas. The majority of the parish councillors agreed. Two councillors voting against. The cost of the feasibility study and traffic order will be £8k and will be match funded with Philip from his Staffs County Community projects.

We now hold quarterly meetings with the Parochial Church Council to build and maintain a good working relationship. After various discussions the Church have confirmed that burials will subsequently continue in the area north east of the Church where no burials have taken place over the last 75 years. The parish council continue to maintain the closed churchyard.

We now have a parish council website - this was recently successfully launched and now provides a further means of communication with our community. Please visit the website – www.tutburyparishcouncil.co.uk

We are still seeking a street cleaner/maintenance contractor – adverts have been placed in various noticeboards and of course, in our newsletter and website.

We were approached by Tutbury Civic Society to form a working party to investigate a historic sign for an entrance to the village – hopefully, this will result in a lovely welcome sign soon.

Karen our parish clerk has successfully passed the Cilca qualification this year. This provides Karen with a broad knowledge of all the aspects of a clerk's work – roles and responsibilities, the law, procedures, finance planning and community involvement. The councillors offer you many congratulations on this achievement.

We have again entered the BKV competition, judging takes place between May and July – we would like everyone to get involved - let's hope for a good result.

We will be supporting the WW1 commemorations this year; the village are planning a series of events in this anniversary year. If you have any ideas or want to get involved the next meeting is to be held at St Marys Church on Saturday 19th May at 10.30am. There is also a Facebook page 'Tutbury Remembers' to catch up with the latest news, ideas and memories.

We had 3 councillors resign this year, Jayne Hale, Andy Allen and Sue Adams. I would like to thank them for their contributions. New councillors co-opted by a vote were Mark Powell, Ken England and Garry Raybould.

Finally, I would like to record a vote of thanks to all members of the council for their support, contributions and help and to Karen who has consistently supported us all.

Chrys Smedley Chair – Tutbury Parish Council.

APPENDIX B

TUTBURY PARISH COUNCIL INCOME AND EXPENDITURE SUMMARY FOR YEAR END 31/3/18

<u>Year ending</u>		<u>Year ending</u>
	INCOME	
38094.56	Precept	38350.02
2810.00	ESBC income grant	2416.00
30.00	Sundries	
400.00	Parks & open spaces	
0.00	Loan/Capital receipts	
10.82	Interest on investments	10.84
	Other grants/donations	520.00
2066.23	Vat & other refunds	1793.13
<u>43411.61</u>	TOTAL INCOME	<u>43089.99</u>
	EXPENDITURE	
19921.20	General administration	22113.41
2366.85	Section 137 payments	3178.13
0.00	Capital schemes	140.00
6142.58	Highways, f'paths & bus shelters	1392.22
7730.09	Parks & open spaces	9201.33
0.00	Provision for doubtful debts	
2002.50	Other Grants	
2098.63	Vat on payments	2019.92
<u>40261.85</u>	TOTAL EXPENDITURE	<u>38045.00</u>
	FUND BALANCE	
29974.36	Balance at 1st April	33124.12
	Bank error & uncashed cheque	
43411.61	Add Total Income	43089.99
73385.97	Total Income	76214.11
40261.85	Deduct Total Expenditure	38045
<u>33124.12</u>	Balance at 31 March	<u>38169.11</u>

Earmarked Reserve for 2017/2018

Election costs £5000

New Burial Ground £4000 included in the Balance as at 31st March

Earmarked Reserve for 2018/2019

Old School community building (TOSCA)	1000
Election	5000
Burial	10000
Community B	5000
Contingency	3000
Noticeboard	1050
Total	<u>25050</u>

Asset register Total 180453.78

APPENDIX C

TUTBURY PARISH CHARITIES, GENERAL CHARITY 215140

RECEIPTS AND PAYMENTS ACCOUNT TO 31ST OCTOBER 2017

Receipts	£	£	2015/6 figs	Payments	£	£
Balance at 1.11. 2016		8,434.65	10,042.02			
Land Rents				Grants		
Parish Co. Playing field	250.00			Hardship	250.00	
M. Webster	533.00			Education	<u>1,370.00</u>	1
Wayleave	—					
DEFRA	—					
Allotments Association	<u>30.00</u>	813.00	1,067.60			
Charity House income				Charity House		
Parish Council	150.00			Electricity	368.92	
Museum 'rent'	150.00			Water	62.46	
ESBC grant	899.00			Cleaner	350.00	
Craft Group	75.00			Insurance	326.80	
casual meetings	<u>8.00</u>	1,282.00	2,233.00	Repairs	<u>2,632.80</u>	3
				Administration		
Dividends				Clerk	1,866.00	
COIF	4,193.24			Land agent	—	
M&G	1,432.72			Accountancy	49.99	
Treasury Stock	<u>315.56</u>	<u>5,941.52</u>	<u>5,877.39</u>	insurance	77.79	
				Post etc.	<u>48.93</u>	2
				Transfer to COIF Deposit A/c		
		<u>16,471.17</u>	<u>19,220.01</u>	Balance at 31.10.2017		<u>9</u>
						<u>16</u>
PO Savings A/c			2015/6	COIF A/c 1238500001C		
Balance at 1.11.2016		4,696.14	4,661.18	Balance at 1.11.16		13
Interest added		<u>28.22</u>	<u>34.96</u>	Interest		
Balance at 31.10.17		<u>4,724.36</u>	<u>4,696.14</u>	Transfer in		
				Balance at 31.10.17		<u>13</u>

ACCOUNTANTS' REPORT

I have examined the Receipts and Payments account with the books and rec
Tutbury Parish Charities (General Charity 215140). In my opinion such
Receipts and Payments Account is in accordance therewith and I certify it to

Mrs J. Taylor ACMA, CGMA

J 19.11.17

TUTBURY PARISH CHARITIES, GENERAL CHARITY 215140

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				Clerk	1,866.00	
Dividends				Land agent	—	
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J 16

19.11.17

APPENDIX D

Report Philip White

County Councillor for Dove Division and Cabinet Support Member for Learning and Employability

Staffordshire County Council

I am sorry that I will be late joining you this evening. Unfortunately, the Tutbury Parish Council annual meeting falls on the same night as Outwoods Parish Council at 6:30pm and Rolleston Parish Council at 7:30pm but I will be there before the end of the meeting and available to anyone who would like to speak to me.

I have been very proud to serve the people of Dove Division since my election last May and was also very surprised to be asked by the leader of the county council to become his cabinet member for education and skills two weeks after my election.

This means that in addition to standing up for Tutbury and the other villages in our area, I also look after the interests of students at nearly 400 schools, 8 further education colleges and 4000 new apprentices across the county of Staffordshire.

We all know that government is reducing the funding for councils which means we are having to try and do more with less. This is an especially big challenge as the number of vulnerable elderly people is increasing year on year and changes in attitudes to child safety mean more children are being looked after by our social services.

In spite of this difficult financial landscape I am pleased that we still have opportunities to make positive changes such as the improvements to parking in Tutbury (including removing restrictions on Monk Street) which will be implemented later this year and I was very pleased along with the Parish Council and Burton Albion Community Trust to be able to jointly fund the new sensory garden at Tutbury Pre-School which opened last week.

I hope that along with more tough financial management the year ahead will offer more opportunities to add something back into the community wherever we can.

Finally, can I pass on my thanks to Tutbury Parish Council and the other village groups for their positive approach to working together - I am looking forward to working with you again this year.

APPENDIX E

ANNUAL MEETING REPORT 2017-2018 FOR TUTBURY PARISH COUNCIL

EAST STAFFORDSHIRE BOROUGH COUNCILLORS DUNCAN GOODFELLOW AND SIMON GASKIN

I am pleased to give a brief update on our activity throughout the past year.

As an authority generally, we have continued to deliver our core services whilst controlling and reducing costs; and continuing to meet our pledge of not increasing our proportion of the council tax for the current electoral cycle; despite a significant reduction in funding from central government – keeping more money in the pockets of our taxpayers.

We have invested in new refuse collection vehicles and also comprehensively re-designed the routes to ensure that the current excellent service can continue in the future as demand increases. We have continued to offer “Free After Three” parking in our town centres, and installed new contactless payment machines. We are also working with Staffordshire County Council on a number of projects to improve Burton Town Centre. As a result of a reducing headcount, we have also moved the majority of our staff back into the Town Hall – to further save costs. These are just a few of the things – there are many activities that go on or that the council are responsible for and many of these operate very well and very smoothly – and go largely un-noticed.

This has been Simon’s year as Mayor of East Staffordshire, and he has been proud to represent the borough at over 200 events during the year, including opening of the Tea Room garden-room here a couple of months ago. Unfortunately he cannot be here this evening as he is travelling down to London to attend a garden party at Buckingham Palace tomorrow; after welcoming the Queen to the borough last May when she came to view the Duchy Estate.

Both Simon and I sit on various council committees – Simon sits on the licencing committee, and has been regularly liaising with them on issues raised with the New Inn. I sit on the Audit and Value for Money Scrutiny committee where we are tasked with ensuring that the Council spends tax-payers money effectively and efficiently.

Locally we have continued to spend the year responding to concerns, queries and suggestions raised by local residents – working together with our colleagues at a County level. Through the Councillors Community Fund we have supported the new Parish Council “A” board and also funded a new picnic bench at the Fleam.

We look forward to continuing to work closely with the Parish Council in the year ahead for the betterment of the local community.

COUNCILLOR DUNCAN GOODFELLOW
COUNCILLOR SIMON GASKIN
TUTBURY & OUTWOODS - MAY 2018

CRIME AND ASB REPORT

TUTBURY & ROLLESTON



Anti-Social Behaviour

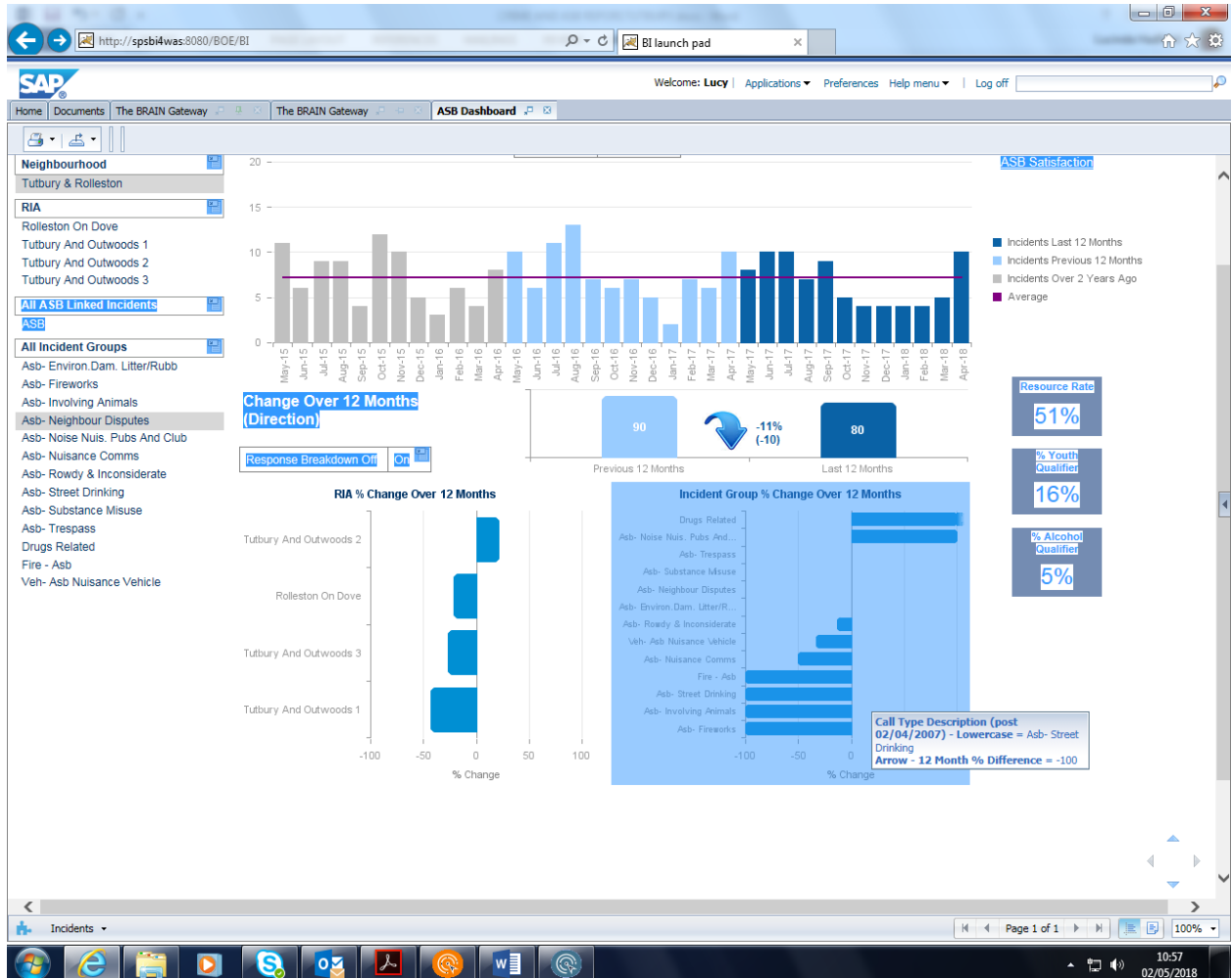
DECREASED IN THE LAST 12 MONTHS BY 10 INCIDENTS CREATING ONLY 80 ASB INCIDENTS FOR THE PAST TWELVE MONTHS.

THE FOLLOWING INCIDENTS HAVE **DECREASED** OVER THE PAST TWELVE MONTHS WITH THE FIGURES EITHER BEING THE SAME OR LESS THAN LAST YEAR.

- ASB NUISANCE VEH (BOY RACERS, LOUD EXHAUSTS ETC)
- ASB-FIREWORKS
- ASB (INVOLVING ANIMALS
- ASB STREET DRINKING
- ASB-FIRE
- NUSICENCE TEXT MESSAGES
- ASB TRESSPASS

WITHIN THE PARISH THE ONLY ANTI-SOCIAL BEHAVIOUR WHICH HAS INCREASED IS.

- ASB, ROWDY AND INCONSIDERATE BEHAVIOUR BY 6
- ASB, NOISE ETC BY 4



CRIME

OVER THE PAST TWELVE MONTHS THE FOLLOWING HAVE INCREASED TO 64 CRIMES THROUGHOUT THE AREA OF TUTBURY AND ROLLESTON:

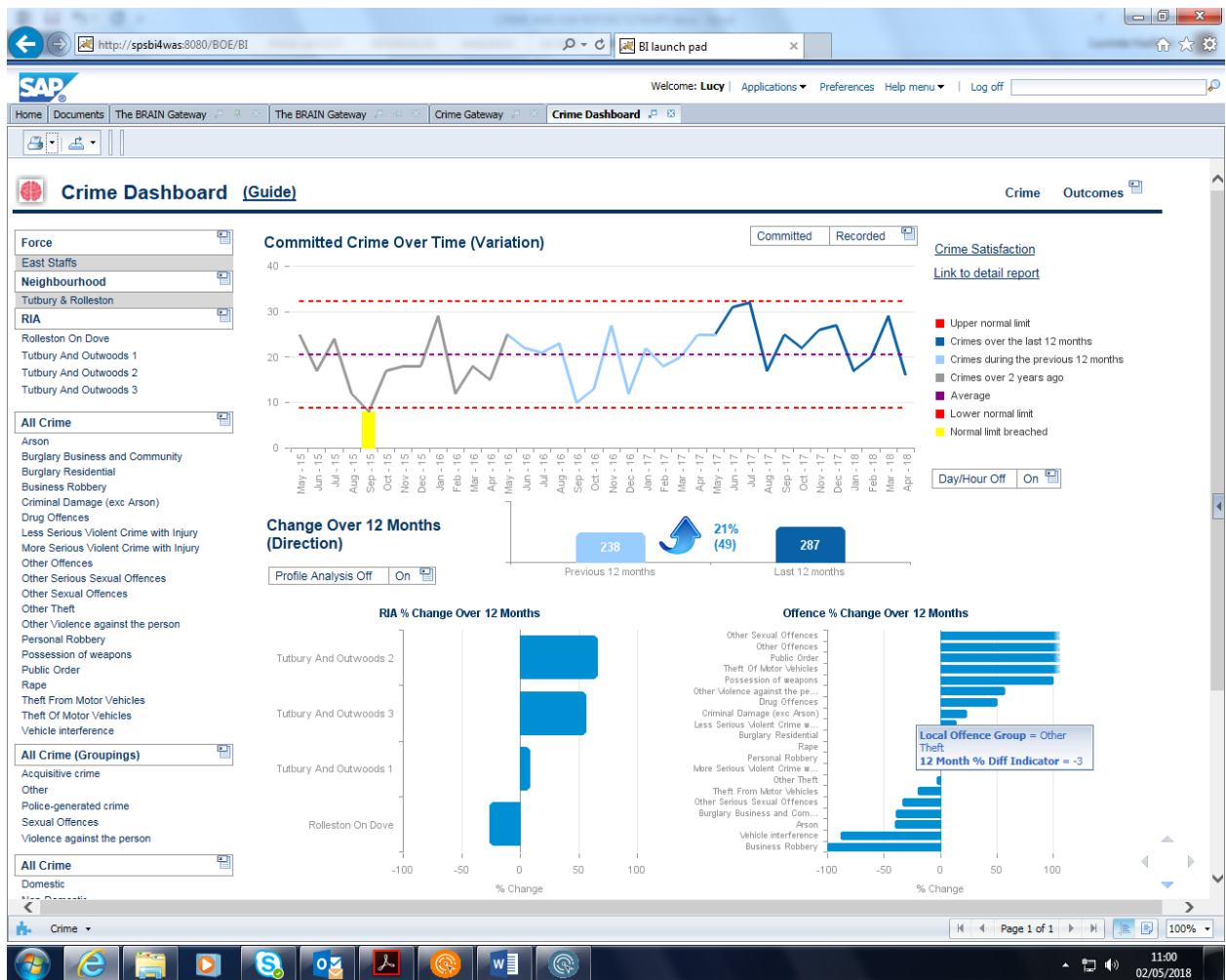
- PUBLIC ORDER INCREASED AT THE HIGHEST RATE BY 14 CRIMES (THIS IS DUE TO THE PUBLIC HOUSES AND SOCIAL CLUBS IN THE AREA, AND IS DEALT WITH BY LICENSING)
- LESS SERIOUS VIOLENCE CRIME WITH INJURY BY 4
- BURGLARY RESIDENTIAL BY 5 (MORE RURAL PROPERTIES, HOLIDAY AND UNOCCUPIED)
- CRIMINAL DAMAGE BY 7
- DRUGS OFFENCES BY 2
- THEFT OF MOTOR VEHICLE (HIGH PERFORMANCE CARS) BY 6
- OTHER SEXUAL OFFENCES (SEXTING ETC)
- OTHER VIOLENT CRIMES AGAINST THE PERSON (MALICIOUS CALLS ETC)
- OTHER OFFENCES (DANGEROUS DRIVING ETC) BY 5

(WITH REGARD TO THE THEFT FROM MOTOR VEHICLE, THEFT OF MOTOR VEHICLES AND ALL OTHER INCIDENTS ON THE INCREASE PATROLS HEADING TO AND FROM STATIONS AND HEADQUARTERS GENERALLY USE 'GREEN ROUTES', DRIVING THROUGH RURAL AND VILLAGE AREAS, TO GIVE YOUR VILLAGE COVERAGE FROM PATROLS.)

THERE HAS BEEN A DECREASE IN THE FOLLOWING CRIMES:

- ARSON BY REDUCED BY 3
- OTHER OFFENCES REDUCED BY 3
- BURGLARY BUSINESS AND COMMUNITY REDUCED BY 7
- OTHER THEFT REDUCED BY 1
- BUSINESS ROBBERY STAYED THE SAME

- THEFT FROM MOTOR VEHICLE REDUCED BY 4
- VEHICLE INTERFEARENCE



TO ENSURE ALL THESE CRIMES AND INCIDENTS ARE DEALT WITH CORRECTLY, CAN I ASK THAT IF THERE IS A CRIME/INCIDENT OCCURRING THAT YOU CALL STAFFORDSHIRE POLICE ON 101 AND IN AN EMERGENCY DIAL 999.

YOU CAN ALSO ATTEND ONE OF THE SURGERY'S THAT YOUR LOCAL OFFICER RUNS ALTERNATIVELY CALL AND SPEAK TO HER DIRECTLY. PCSO 16814 WELLS TO DISCUSS YOUR CONCERNS.

YOU CAN ALSO CALL CRIME STOPPERS ANONYMOUSLY ON 0800 555111

SMART ALERT & OWL

STAFFORDSHIRE SMART ALERT DOES WORK TO THE SAME PRINCIPLES AS OWL, BUT SOMETIMES OWL IS BETTER WAY TO THE MORE SENIOR MEMBERS OF THE COMMUNITY WHO HAVE NO ACCESS TO THE INTERNET OR POSSESS A MOBILE PHONE, BOTH OPTIONS CAN BE USED TO ENSURE MESSAGES GET TO AS MEMBERS OF THE COMMUNITY AS POSSIBLE. PCSO LUCY HADFIELD FROM UTTOXETER HAS ACCESS TO BE ABLE TO CREATE ALERTS THAT GO COUNTYWIDE, THIS IS SOMETHING THAT HAS BEEN DONE TO TRY AND LOCATE STOLEN ITEMS FROM THE AREA.