



## TUTBURY PARISH COUNCIL

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Tuesday, 12 March 2024

Dear Councillors

You are summoned to attend a meeting of Tutbury Parish Council to be held at Tutbury Village Hall, Monk Street, Tutbury, **Monday 18<sup>th</sup> March 2024 at 7.30pm** at which the following business will be transacted. Any councillor unable to attend should forward their apologies either to the Clerk or Chairman.

### AGENDA 18<sup>th</sup> March 2024

<b>1. Apologies</b>	<b>1</b>
<b>2. Minutes of the meeting held on 4th March 2024 planning committee minutes 4<sup>th</sup> March Open Space Minutes, full Parish Council 19th February 2024</b>	<b>2</b>
<b>3. Declarations of Interest &amp; Dispensation requests:</b> a) Register of Interests: Councillors are reminded of the need to keep their register entry up to date. b) To declare any Disclosable Pecuniary Interests (DPI), any Other Registerable Interests (ORI) and/or any Non-Registerable Interests (NRI) in items on the agenda and their nature. Councillors who have declared a DPI, or an ORI must, where relevant, leave the room for the specified item.	<b>2</b>
<b>4 Public Participation:</b> The meeting will be adjourned for up to 15 minutes to allow for public participation. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public wishing to raise issues which are not on the agenda are asked to notify the Clerk before the meeting. Members of the public may not take part in the Council meeting itself.	<b>15</b>
<b>5. To adjourn the meeting for the Borough and County Councillor report</b>	<b>5</b>
<b>6. To reopen the meeting to receive the Clerk's Report including correspondence</b>	<b>5</b>

<b>7. To receive a Chairs report.</b>	<b>5</b>
<b>8. To consider and approve the agenda for the Annual meeting of the Parish 29<sup>th</sup> April</b>	<b>10</b>
<b>9.0 To review and approve.</b> <ul style="list-style-type: none"> <li>• Equality and Diversity Policy</li> <li>• Dignity at Work</li> <li>• Grievance policy</li> <li>• Disciplinary Policy</li> </ul>	<b>5</b>
<b>10. To review and approve Ward enhancement application To increase tourism through heritage enhancement</b> <ul style="list-style-type: none"> <li>• of the conservation area</li> <li>• Improving footpaths and regenerate the village walks leaflet.</li> <li>• Consider heritage signage and QR codes.</li> <li>• Install a new bus shelter on Burton Road.</li> <li>• Install a footpath linking Tutbury to Fauld.</li> </ul>	<b>10</b>
<b>11. To receive a report from Village Vision working party</b>	<b>10</b>
<b>12. To consider and approve Village Vision Document for parish wide distribution and delegate authority of expenditures up to £500 for the clerk and chair for advertising costs associated with promoting the village vision.</b>	<b>10</b>
<b>13. To approve Accounts for Payment</b>	<b>2</b>
<b>14. To receive a report from the Open Space Committee and ratify the decisions</b> <ul style="list-style-type: none"> <li>• To appoint mowing contracts for footpath, closed churchyard and Playing fields.</li> <li>• To obtain a tree survey for 2 sycamore trees on Chatsworth Drive</li> <li>• To approve user agreement for Cornmill Lane Playing fields and Tutbury Tigers.</li> <li>• To waiver fees for usage of the football pitch and changing rooms.</li> </ul>	<b>10</b>
<b>15. To consider and approve a grant from local organisation</b>	<b>5</b>
<b>16. To consider and Approve Insurance renewal</b>	<b>5</b>
<b>17. To consider and approve a red planting scheme for the planters in the High Street</b>	<b>5</b>

<b>18. Items for the Next Agenda</b>	<b>5</b>
<b>19. Dates of Next Meetings</b>	<b>2</b>
<ul style="list-style-type: none"> <li>• <b>Village Vision Working Party</b></li> <li>• <b>Open space Committee Charity House, Duke St 8<sup>th</sup> April</b></li> <li>• <b>Planning Committee Charity House, Duke St 8<sup>th</sup> April</b></li> <li>• <b>Full Parish Council 15th April 2024 Village Hall.</b></li> </ul>	

**Yours faithfully**  
**Karen Duffill Clerk**