

TUTBURY PARISH COUNCIL

Clerk:
Karen Duffill

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May 2024

Dear Councillor,

You are summoned to attend a meeting of Tutbury Parish Council to be held at Tutbury Village Hall, Monk Street, Tutbury, **Monday 20th May 2024 following the Annual Meeting of the Parish** at which the following business will be transacted. Any councillor unable to attend should forward their apologies either to the Clerk or Chairman.

AGENDA 20.5.24

1. Election of Chair	5
2. Chair's declaration of acceptance of office	1
3 Election of Vice Chair	5
4. Vice Chair's declaration of acceptance of office	1
5. Formation of Council committees/ working parties and review relevant terms of reference	10
6. Confirmation of street representatives	2
7.To review and approve the updated 1. Training Policy 2. Freedom of Information Publication scheme 3. Model Financial Regulations	5
8. To approve the continued use of existing policies	5
9. Apologies	1
10. Minutes of the meeting held on 15th April 2024	2
11. Declarations of Interest & Dispensation requests: <i>To receive from Members disclosure of ordinary or disclosable pecuniary interests in relation to any item on the agenda for this meeting, in accordance with Standing Orders and the Councillor Code of Conduct. Also, to consider any requests from Members for dispensation in accordance with the Councillor Code of Conduct.</i>	2
12 Public Participation: The meeting will be adjourned for up to 15 minutes to allow for public participation. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public wishing to raise issues which are not on the Agenda are asked to notify the Clerk before the meeting. Members of the public may not take part in the Council meeting itself.	15
13 Clerks Report including correspondence.	5

14. To discuss and approve annual subscriptions to <ul style="list-style-type: none"> • Rural Services Network • Staffordshire Wildlife • Staffordshire Playing Field Association • Staffordshire Parish Council Association CPRE Campaign to Protect Rural England	2
15.0 End of Year Accounts and audit. 15.1 To review Auditor Report 15.2 To approve the Annual Governance Statement 2023/2024 15.3 To approve the Accounting Statement 2023/24 15.4 To approve the public consultation period for the Annual Governance report commences on 4th June 2024	10
16. To adjourn the meeting to receive a Borough and County Councillor report	10
17. To receive a chair's report.	5
18 To consider the next steps for a grant application to the Ward enhancement scheme.	5
19 To consider and approve a grant to Richard Wakefield PTA for a fundraising event.	10
20. To approve Accounts for Payment	5
21. Items for the next agenda	2
22. Date of Next Meeting	1