

TUTBURY PARISH COUNCIL

Clerk:
Karen Duffill

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May 2024

Dear Councillor,

You are summoned to attend a meeting of Tutbury Parish Council to be held at Tutbury Village Hall, Monk Street, Tutbury, **Monday 19^h May 2025 following the Annual Meeting of the Parish** at which the following business will be transacted. Any councillor unable to attend should forward their apologies either to the Clerk or Chairman.

AGENDA 19.5.25

1. Election of Chair	5
2. Chair's declaration of acceptance of office	1
3 Election of Vice Chair	5
4. Vice Chair's declaration of acceptance of office	1
5. Formation of Council committees/ working parties and review relevant terms of reference	10
6. Confirmation of street representatives	2
7.To review and approve the updated 1. Freedom of Information Policy and Publication Scheme 2. Grant Award Policy	5
8. To approve the continued use of existing policies	5
9. Apologies	1
10. Minutes of the meeting held on 6 th May Open space committee and Planning Committee. Full Parish meeting 14 th April 2025 Annual Meeting of the parish 29 th April 2024	2
11. Declarations of Interest & Dispensation requests: <i>To receive from Members disclosure of ordinary or disclosable pecuniary interests in relation to any item on the agenda for this meeting, in accordance with Standing Orders and the Councillor Code of Conduct. Also, to consider any requests from Members for dispensation in accordance with the Councillor Code of Conduct.</i>	2
12 Public Participation: The meeting will be adjourned for up to 15 minutes to allow for public participation. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public wishing to raise issues which are not on the Agenda are asked to notify the Clerk before the meeting. Members of the public may not take part in the Council meeting itself.	15
13 Clerks Report including correspondence and devolution update.	5

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14. To discuss and approve annual subscriptions to • Rural Services Network • Staffordshire Wildlife • Staffordshire Playing Field Association • Staffordshire Parish Council Association • Society of Local Clerks • CPRE Campaign to Protect Rural England • Charity House room hire	2
15.0 End of Year Accounts and audit. 15.1 To review Auditor Report 15.2 To approve the Annual Governance Statement 2024/2025 15.3 To approve the Accounting Statement 2024/2025 15.4 To approve the public consultation period for the Annual Governance report commences on Monday 1 st July	10
16. To adjourn the meeting to receive a Borough and County Councillor report	10
17. To receive a chair's report.	5
18 To consider and approve repainting of the Cornmill Lane Changing rooms.	5
19 To consider and approve a grant on behalf of the Mods and Minis event	10
20. To approve Accounts for Payment	5
21. To receive a report from the Community Speed watch group	5.
22. To review the progress of the Civic Society Village sign project.	5
23.Items for the next agenda	2
24. Date of Next Meeting	1