

TUTBURY PARISH COUNCIL

Open Spaces Committee meeting minutes.

Charity House, Duke Street, Tutbury on Monday 4th August 2025 at 7.30pm.

Present – Francis Crossley- chair, Lydia Crossley, Gill Hough.

08/25/OS/01- Apologies – Pete Steadman, Dave Morris, Mary Upton.

08/25/OS/02 - Declarations of Interest & Dispensation Requests – a) Register of Interests: Councillors are reminded of the need to keep their register entry up to date. b) To declare any Disclosable Pecuniary Interests (DPI), any Other Registerable Interests (ORI) and/or any Non Registerable Interests (NRI) in items on the agenda and their nature. Councillors who have declared a DPI, or an ORI must, where relevant, leave the room for the specified item.

- None

08/25/OS/03 - Public Participation. - None.

08/25/OS/04 – To receive the Chairs report – The chair reported that the concrete ramp repairs at Cornmill Lane changing rooms will be carried out at the end of the month. Tutbury Tigers will be informed, access to the changing rooms should not be affected.

08/25/OS/05 – To consider and approve condition and energy survey report for Cornmill Lane changing rooms.- The chair read through the two quotes supplied in the clerks report. After discussing the comparisons it was decided to accept the lower of the two quotes. The chair will inform the clerk to instruct the accepted company to proceed.

08/25/OS/06 – To consider and propose upgrade requirements

- **Football Association (FA) requirements.**
- **Plan consultation with users.**
- **Consider Sport England guidelines.**

The chair took the committee through the minimum standards for grassroots football changing facilities which must cater for mixed gender participation, Youth players and Female teams. Requirements here will also include separate cubicles for showers, a separate cubicle for changing, doors wide enough for wheelchairs. Energy efficient heating and lighting are also recommended. All of these will be considered after a survey completion. A draft design will follow based on FA and Sport England guidance.

08/25/OS/07 – To receive an update on Tutbury Tigers and changing room matters.- The chair informed the committee that Tutbury Tigers have replaced the padlock to the road access gate. They have supplied us with extra keys for our access requirements. Apparently a key broke off in the old lock. Tutbury Tigers have now been informed of the Parish Councils decision to offer a one year probationary user agreement before offering a longer agreement. Tutbury Tigers have asked for a meeting with the Chair and the Clerk to discuss our decision. We have agreed to meet later this month.

08/25/OS/08- To consider and approve additional funding opportunities to upgrade the changing room facilities.- The chair read through a funding opportunities summary to the committee which was supplied in the clerks report. These include :-

- **Sport England; Small Grants Programme**, amounts available range from £300 to £15,000 for small capital projects that improve participation in sport and can be applied for anytime.
- **National Lottery; Awards for All (via Community fund)**, amounts available range from £300 to £20,000 for projects that improve community facilities etc. This can be applied for anytime with an 8 week decision.
- **Severn Trent Community Fund**, amounts available range from £10,000 to £20,000 for capital projects improving community wellbeing.

Parish Councils are eligible to apply for all of the above grants. After discussing the options it was decided that all three are excellent opportunities for funding following our energy survey report.

08/25/OS/09 – Items for the next agenda.- Painting of the changing rooms, Grant applications, feedback from chair and clerks meeting with Tutbury Tigers representative. Energy survey report feedback, Concrete ramp repairs.

08/25/OS/10 – Date of next meeting – 1st September.