

## **TUTBURY PARISH COUNCIL**

### **Open Spaces Committee meeting minutes.**

**Charity House, Duke Street, Tutbury on Monday 1st September 2025 at 7.30pm.**

Present – Francis Crossley- chair, Lydia Crossley, Alex Hall, Chrys Smedley, Ken England.

**09/25/OS/01- Apologies** – Pete Steadman, Dave Morris, Mary Upton, Gill Hough.

**09/25/OS/02 - Declarations of Interest & Dispensation Requests** – a) Register of Interests: Councillors are reminded of the need to keep their register entry up to date. b) To declare any Disclosable Pecuniary Interests (DPI), any Other Registerable Interests (ORI) and/or any Non Registerable Interests (NRI) in items on the agenda and their nature. Councillors who have declared a DPI, or an ORI must, where relevant, leave the room for the specified item.

- None

**09/25/OS/03 - Public Participation.** - None.

**09/25/OS/04 – To receive the Chairs report** – The chair reported that the concrete ramp repairs at Cornmill Lane changing rooms have now been completed and the contractor will be paid at the next Parish Council meeting. The chair showed the committee photos that he had taken within a few days of completion. Tutbury Tigers have since sent the clerk a picture showing the new corner with cracks across it. It was decided that because the original photos showed no such weakness something else other than the contractor had caused the cracks. It was decided that once repaired a bollard should be fitted on the corner and the edges of the ramp be painted yellow. The circus that had applied to use the field has since decided to pull out because there will be another circus in the area at that time.

**09/25/OS/05 – To consider and approve Tree inspection and maintenance/ St Marys churchyard, the Triangle and Chatsworth Drive.**- The chair informed the committee that a resident from Church Street had requested that the Council look into issues with the trees bordering their property. Also a resident from Chatsworth Drive has requested the trees bordering their property, has a root inspection following drain issues. The trees were last inspected in July 2023 and should not need another survey until 3 years later. After a lengthy discussion it was decided that we send the resident at Church Street a copy of the 2023 report, and have a contractor inspect the trees reported in the churchyard urgently and report back to the clerk. Our next step if needed will be to bring forward a tree survey of all of our trees by the end of the year. We will also request a root survey for the trees on Chatsworth Drive.

**09/25/OS/06 – To receive an update on changing rooms grant progress and maintenance works.**- A survey has been carried out on the changing room building in readiness for a

grant application but we have not yet received the report. We hope that the report will reach us by the next Parish Council meeting.

**09/25/OS/07 – To receive an update on the 1 year user agreement.-** The chair informed the committee that Tutbury Tigers representative Simon Daykin has informed the clerk that they have signed the 1 year agreement and that he still requires a meeting with the chair and clerk. We will be meeting in the next few weeks and report back.

**09/25/OS/08- To consider and approve action to regain access to the boiler room (lost key).-** The chair explained to the committee that keys have been lost to the boiler room which is locked. The clerk will speak to the Legionella contractor who may have a key. Failing that a locksmith would cost between £120- £165.

**09/25/OS/09 – To consider and approve action to repair the driveway barrier gate at Cornmill Lane.-** The chair has been to inspect the gate and reported that the post will need digging out and resetting because the movement has now made it impossible for the padlock in the metal box close over the fitting on the post. It was agreed to obtain a quote for this repair and a bollard to the ramp corner plus yellow painted ramp edge.

**09/25/OS/10 – Items for the next agenda.-** Cornmill Lane barrier gate and ramp works, Tree survey feedback, Changing rooms grant progress.

**08/25/OS/11 – Date of next meeting – 6<sup>th</sup> October 7.30pm.**