



TUTBURY PARISH COUNCIL

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Clerk Karen Duffill

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Thursday, 04 December 2025

Dear Councillors

You are summoned to attend a meeting of Tutbury Parish Council to be held at Tutbury Village Hall, Monk Street, Tutbury, **Monday 15th December 2025 at 7.30pm** at which the following business will be transacted. Any councillor unable to attend should forward their apologies either to the Clerk or Chairman.

AGENDA 15th December r 2025

1. Apologies	1
2. Minutes of the meetings held on, 17th November 2025,	2
3. Declarations of Interest & Dispensation requests: a) Register of Interests: Councillors are reminded of the need to keep their register entry up to date. b) To declare any Disclosable Pecuniary Interests (DPI), any Other Registerable Interests (ORI) and/or any Non-Registerable Interests (NRI) in items on the agenda and their nature. Councillors who have declared a DPI, or an ORI must, where relevant, leave the room for the specified item.	2
4 Public Participation: The meeting will be adjourned for up to 15 minutes to allow for public participation. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public wishing to raise issues which are not on the agenda are asked to notify the Clerk before the meeting. Members of the public may not take part in the Council meeting itself.	15
5. To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill the existing vacancy.	10
6. To receive and record the Declaration of Acceptance of Office from the newly elected councillor.	1
7. To adjourn the meeting for the Borough and County Councillor report	5
8. To reopen the meeting and consider the next steps for tree works following the tree survey received.	5

9. To receive the Clerk's Report including correspondence	5
10. To receive a Chairs report.	5
11 To consider and approve a grant application for financial assistance towards the Sealed Knot event in June 2026.	5
12. Approve Accounts for Payment	3
13. To receive and approve draft budget for financial year 2026_2027	5
14. To discuss and approve the earmarked reserves and precept for financial year 2026_2027.	5
15. To consider and approve the precept for the 2026_2027 financial year.	5
16. To review and approve the Model Standing Orders 2025	5
17. To review and approve updated procurement thresholds and any associated amendments to the Financial Regulations.	5
18. To review and approve a work specification for an air source heat pump for the changing rooms and agree an evaluation criteria and timescale.	5
19 To review and approve a work specification for the changing rooms refurbishment and agree an evaluation criteria and timescale	5
20. To review the Speed watch campaign and consider steps in increasing participation.	5
21. Items for the Next Agenda	2
22.Dates of Next Meetings	2
<ul style="list-style-type: none"> • Open space Committee Charity House, Duke St 5th January 2026, Planning Committee Charity House, Duke St 5th January 2026 • Full Parish Council 19th January 2026 Village Hall. 	

Yours faithfully
Karen Duffill Clerk