

TUTBURY PARISH COUNCIL

Open Spaces Committee meeting minutes.

Charity House, Duke Street, Tutbury on Tuesday 6th October 2026 at 7.30pm.

Present – Francis Crossley- chair, Lydia Crossley, Gill Hough, Mary Upton.

Karen Duffill – Parish Council Clerk.

Tutbury Tigers representative.

10/26/OS/01- Apologies – D Morris, S Faulks.

10/26/OS/02 - Declarations of Interest & Dispensation Requests – a) Register of Interests: Councillors are reminded of the need to keep their register entry up to date. b) To declare any Disclosable Pecuniary Interests (DPI), any Other Registerable Interests (ORI) and/or any Non-Registerable Interests (NRI) in items on the agenda and their nature. Councillors who have declared a DPI, or an ORI must, where relevant, leave the room for the specified item.

- Cllr Gill Hough declared an interest on Item 8 of the agenda. It was agreed that she can remain in the room but not participate.

10/26/OS/03 - Public Participation. - Tigers contributions were noted in the minutes.

10/26/OS/04 – To receive the Chairs report – The chair reported back to the committee the results of a recent site visit at Heritage Park. In attendance were the Chair/ the Clerk/ Philip Lawford- ESBC/ A representative of a Gym Equipment supplier. Following an agreement at Full Council meeting it was decided that we use the remaining grant monies to site outdoor gym equipment on the site. The remaining money needs to be used by the end of December 2026. Various areas on the site were discussed, two areas were chosen as the ideal placements. Seven items of equipment were selected including one for disability access. Members supported the proposal.

10/26/OS/05 – To consider and approve a quote for tiling in the accessible toilet in the changing rooms.-

The chair informed the committee that both he and the clerk had attended a final site visit with the contractor carrying out the refurbishment, at the changing rooms to inspect the completed refurbishment works. It was noted that the disabled shower had been fitted without the wall areas being tiled. It was suggested by the site manager that tiling was not included. We have since contacted three local contractors for quotes to complete the work. The contractor has invoiced the shower works inclusive of tiling. The managing director has agreed to reduce the invoice total by the amount that we will have to pay the local contractor. With the committees agreement we will contact our tiler to get the work completed next week. –

Members resolved to instruct a local contractor to complete the tiling work as soon as possible.

10/26/OS/06 – To consider and approve applying for FA grant funding to improve the condition and ongoing maintenance plan for the pitch.

Tutbury Tigers chair informed the meeting that he had previously taken samples from the pitch as required when applying for funding. Because the timescale has lapsed the Clerk has contacted another agent to resample the pitch. This has since been conducted and sent off to FA/Pitch Power. The clerk informed the committee that there are two types of funding that can be applied for. Pitch improvement funding and Equipment funding. The pitch improvement grant is tapered down over six years. We presume because the greater need will be for the first two years and lesser as the improvements take hold. There will also be a requirement for two persons to attend an 8-hour on-line training session. One should be from Tutbury Tigers and one from The Parish Council. The Grass Pitch Maintenance fund requires a landlord and tenant form to be completed. This will be between the Tutbury Parish Charities and Tutbury Parish Council. We will also have to consider the time taken by the clerk to process the grant. A unanimous vote was taken to proceed with these pitch improvements to encourage further use of the facilities, subject to financial limitations.

The clerk will present the budget implications of this to the full council to consider.

10/26/OS/07 – To plan PR and reopening of the changing rooms.- It was decided that the reopening can take place once the tiling has been completed after next week. It was suggested that two members of each Tutbury Tigers team be present in their kits and members of the Parish Council. Permissions will be obtained for the photos to be taken. The photos can then be sent to the FA for their records and we can use locally for evidence of improvements carried out.

10/26/OS/08- To consider and approve, a request for a memorial bench at Cornmill Lane playing fields.- The committee discussed where a bench could be sited and any difficulties that may arise. Concerns expressed involved one bench leading to many benches over time. The fact that it will not be sited in a prominent position, and thus out of sight. It was decided that the only feasible option would be a seat circling the large tree in front of the changing rooms. Tutbury Parish Charities as Landlords will also need to be consulted.

10/26/OS/09 – Items for the next agenda.- Changing rooms. FA Grant. Bench, footpaths.

10/26/OS/10 – Date of next meeting – 2nd November 2026 7.30pm.